

Regular Meeting
December 6, 2018
Library Board of Trustees
Mountain Home Public Library
790 North 10th East – Mountain Home, ID

Chairperson: Jackie Harper
Vice Chair: Stacy Swenson
Secretary/Treas: Mary Ellen Hale
Clerk for the Board: William Lamb

Board Members Present: Trustees Jackie Harper, Bonnie Sharp, Mary Ellen Hale, Nadine Roberts, Stacy Swenson

Excused: Matt Bundy, Council Liaison

Others Present: William Lamb, Library Director

Trustee Swenson arrived at 6:07 p.m.

Roll Call – Chair Harper called the meeting to order at 6:03 p.m. and a quorum was established.

Public Input – None

Consent Agenda – ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

- A. Approval of Minutes: November 1, 2018 – Special Meeting
- B. Approval of Bills: November 2018

After a short discussion, Trustee Sharp moved the Board approve the Consent Agenda as written. Seconded by Trustee Hale. Motion carried.

Old Business –

A. Action Item: Approval of Policy 4.00: Use of the Library

Director Lamb presented the revised policy section and detailed changes that were made.

Trustees went through each revised section and noted a few additional changes they would like to see made.

After a short discussion, Lamb requested the Board approve the policy update with the recommended changes as there were some changes holding up collection items.

Trustee Sharp moved the Board approve Policy 4.00: Use of the Library with Director Lamb making the requested changes. Seconded by Trustee Swenson. Motion carried.

B. Action Item: Discussion/Decision on increase of copy costs

Trustees reviewed the proposed copier lease that would replace the circulation desk copier under a new lease with the Director's office copier, which is currently under lease, becoming the property of the City. Director Lamb detailed the potential cost savings that would occur with this new lease.

Trust Swenson moved the Board send forward a request to enter into the new lease, as it will allow the Library to keep copy rates the same. Seconded by Trustee Roberts. Motion carried.

New Business -

A. Action Item: Items Removed from Consent Agenda Section

Director and Other Reports

- Information was received back from the State Department regarding becoming a passport acceptance facility. Director Lamb will provide a recommendation to the Board at their January 2019 meeting.
- Library staff are working on 2019 goals, which will be presented at the next meeting.

Adjournment - With no further business to come before the Board, Trustee Roberts moved the meeting stand adjourned at 6:57 p.m. Seconded by Trustee Sharp. Motion Carried.

William Lamb, Library Director
and Clerk of the Board

Jackie Harper, Library Board Chair