

Regular Meeting

February 1, 2018

Library Board of Trustees

Mountain Home Public Library

790 North 10th East – Mountain Home, ID

Chairperson: Jackie Harper

Vice Chair: Bonnie Sharp

Secretary/Treas: Mary Ellen Hale

Clerk for the Board: William Lamb

Board Members Present: Trustees Bonnie Sharp, Mary Ellen Hale, Nadine Roberts, Stacy Swenson

Excused: Trustee Jackie Harper

Others Present: William Lamb, Library Director; Matt Bundy, City Council Liaison; Stephanie Root, Mountain Home News; Crystal Rodgers, Active Learning Center; Pete Humm, Friends of the Library; Lynn Tharp, Citizen; Margaret Thomas, Citizen; Jeanne Smith, Citizen; Sondra Poulin, Citizen; Katie Mangum, Citizen

Trustee Swenson was present at 6:20 p.m.

Roll Call – The meeting was called to order by Vice-Chair Sharp and a quorum was established.

Public Input – None

Programming Complaint – Director Lamb advised the Board that the patron who made the complaint regarding Music and Movement and who requested to be on the Board's agenda was not present. Director Lamb provided information to the Board that the patron had complained about the Music and Movement program and generally all programs that take place in the commons area. The patron has expressed his displeasure that programs were not being held in the conference room.

Shasta Bolduc, Programs and Services Coordinator provided information to the Board regarding statistics and the benefits of the program and the need to use the additional space in the commons area.

Mr. Humm, Friends of the Library spoke in support of the program and advised that he comes on Friday morning specifically to watch how much the children enjoy participating in the program.

Ms. Tharp was present and spoke on behalf of a group of four. Ms. Tharp expressed their support of the program and how the program helps children learn new things and to get along with others.

Ms. Poulin was present and spoke about how valuable the Music and Movement program is to the community.

Ms. Mangum was present and spoke about how the Music and Movement program has helped their family when they first moved to Mountain Home.

Ms. Rodgers was present and spoke in support of the Library staff and all the programming that they put on for the community.

Councilman Bundy noted that as the Council liaison, his role with the Board was limited but he was happy to see that the Library is doing great things with the funding provided by the Council.

The Board and Director Lamb felt that no changes were necessary in the programming or programming locations and no action would be taken.

Consent Agenda –

- A. Approval of Minutes – January 2018
- B. Approval of Bills – January 2018
- C. Approve Tekfinity as new Telephone Service Provider
- D. Approve self-check lease with Envisionware

After a short discussion, Trustee Hale moved the Board approve the Consent Agenda. Seconded by Trustee Roberts. Motion carried.

Old Business – None

New Business -

- A. Items Removed from Consent Agenda Section
- B. Policy Review: Section 1.00, Board of Trustees, Public Input and Complaints

Staff had no recommended changes for this section.

- C. Discussion/Decision on Library Mission Statement

After a short discussion, Trustee Roberts moved the Board approve the new Library Mission Statement as presented. Seconded by Trustee Swenson. Motion carried.

- D. Discussion/Decision on Library Vision Statement

After a short discussion, Trustee Swenson moved the Board approve the new Library Mission Statement as presented. Seconded by Trustee Roberts. Motion carried.

- E. Discussion/Decision on Library Values

After a short discussion, Trustee Hale moved the Board approve the new Library Mission Statement as presented. Seconded by Trustee Swenson. Motion carried.

- F. Discussion/Decision on 2018-2021 Strategic Plan

Trustees and Director Lamb discussed the proposed 2018-2021 Strategic Plan. Some of the highlights from the plan include:

- Easing barriers to library services by continually updating outdated and/or restrictive policies.

- Increase staff development and provide dedicated staff training days.
- Work with the City Council to increase collection development funding to provide more resources to the community.
- Assess existing library spaces to determine potential options for future needs of the library.

Trustee Roberts moved the Board approve the 2018-2021 Strategic Plan as presented. Seconded by Trustee Swenson. Motion carried.

G. Discussion on 2018 Library Goals

Director Lamb provided the Board with an overview of the 2018 Goals. Highlights included:

- Implementation of Self Checkouts.
- Outreach with local homeschool groups to determine how the Library can help them.
- Creation of a Teen Advisory Board.
- Work with the City Council to increase staffing levels to provide additional outreach opportunities.

Director and Other Reports

- Library staff are finishing up the remainder of the RFID tagging project and have already started to use the new technology at the front desk.
- Based on the strategic plan survey responses we have started to implement some of the requests from patrons including replacing the chairs in the computer lab.
- Several lights inside and outside the building have started to fail and they will be getting replaced with LED lights in the near future.
- Pete Humm, Friends of the Library reported that a patron had donated \$300.00 to the Friends to help purchase a new rug for Youth Services programming.

Adjournment - With no further business to come before the Board, Trustee Roberts moved the meeting stand adjourned at 6:47 p.m. Seconded by Trustee Hale. Motion Carried.

William Lamb, Library Director
and Clerk of the Board

Jackie Harper, Library Board Chair