

## Regular Meeting

May 4, 2017

Library Board of Trustees

Mountain Home Public Library

790 North 10<sup>th</sup> East – Mountain Home, ID

Chairperson: Jackie Harper

Vice Chair: Bonnie Sharp

Secretary/Treas: Mary Ellen Hale

Clerk for the Board: William Lamb

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Board Members Present: Trustees Bonnie Sharp, Kelly Everitt, Mary Ellen Hale, Nadine Roberts

Excused: Jackie Harper, Trustee

Others Present: William Lamb, Library Director; Matt Bundy, City Council Liaison; Stacy Swenson, Trustee Candidate

**Roll Call** – The meeting was called to order by Vice-Chair Sharp and a quorum was established.

**Public Input** –

**Consent Agenda** –

- A. Approval of Minutes – April 6, 2017
- B. Approval of Bills – April 2017
- C. Approve purchase of Library material security system (RFID) from Envisionware, Inc.
- D. Accept resignation of Trustee Everitt effective May 5, 2017
- E. Recommendation to Mayor and Council to appoint Stacy Swenson to fill remainder of Kelly Everitt's term on the Library Board through February 2019

Director Lamb wanted to note that Envisionware is the current provider of the Library's computer reservation system and incorporating their material security system (RFID) would provide a smoother transition based on the existing relationship with the company.

After a short discussion, Trustee Roberts moved the Board approve the Consent Agenda as written. A second was received by Trustee Hale. Motion carried.

**Old Business** -

**New Business** -

### **Items Removed from Consent Agenda Section**

*Discussion/Decision to establish dates of the Board's annual summer adjournment*

After a brief discussion, Trustee Hale moved the Board adjourn for the summer months of June, July and August when it was difficult to obtain a quorum for meetings. A second was received by Trustee Roberts. Motion Carried.

### Director and Other Reports

- Director Lamb thanked the Board for allowing the closure of the Library so staff could attend the LYNX! Summit. It was a great summit and Library staff were able to interact with LYNX! Partners.
- The Library Staff has continued to participate in training workshops. Bianca Garcia, Youth Services Coordinator attended the Idaho Library Association conference in Twin Falls. Pending funding from the Idaho Commission for Libraries, Shasta Bolduc, Programs and Services Coordinator will be attending the Association for Rural & Small Libraries conference in St. George, Utah.
- Director Lamb's certification requirements are almost complete with one class remaining.
- Director Lamb has been working with Mayor Sykes and the Library's architect firm for options related to the roof repair. Based on information received, a foaming coating system is not a recommended solution. Director Lamb noted that a Special Meeting might be necessary to discuss budget considerations once more information is available on potential costs.
- Director Lamb noted that the Strategic Plan process would gear up in the fall but wanted the Board to provide input on the surveys that will be conducted. There will be four distinct surveys focusing on the Library Board, Library Staff, City Council and the community as a whole. A timeline for the project will be discussed at the September meeting.
- Trustee Roberts reported that the Friends of the Library would be holding their Book Sale on May 12<sup>th</sup> and 13<sup>th</sup> in conjunction with the Art Show.
- Councilman Bundy reported that the City is in the middle of the budget cycle.

**Adjournment** - With no further business to come before the Board, Trustee Everitt moved the meeting stand adjourned at 6:37 p.m. A second was received from Trustee Roberts. Motion carried.

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William Lamb, Library Director  
and Clerk of the Board

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Jackie Harper, Library Board Chair