

Regular Meeting September 7, 2017

Library Board of Trustees
Mountain Home Public Library
790 North 10th East – Mountain Home, ID

Chairperson: Jackie Harper
Vice Chair: Bonnie Sharp
Secretary/Treas: Mary Ellen Hale
Clerk for the Board: William Lamb

Board Members Present: Trustees Bonnie Sharp, Mary Ellen Hale, Nadine Roberts, Stacy Swenson

Excused: Jackie Harper, Trustee; Matt Bundy, City Council Liaison

Others Present: William Lamb, Library Director; Kelly Everitt, Former Board Trustee

Roll Call – The meeting was called to order by Vice-Chair Sharp and a quorum was established.

Public Input –

Presentation: Kelly Everitt, Former Library Board Trustee

Trustees presented Former Library Board Trustee Everitt with a plaque to recognize his dedication to the Mountain Home Public Library.

Presentation: 2017 Summer Reading Program Highlights - Bianca Garcia, Youth Services Coordinator

Pulled from Agenda – Continued to next meeting

Presentation/Decision: *Literacy at Birth*, Bianca Garcia – Youth Services Coordinator

Pulled from Agenda – Continued to next meeting

Presentation/Decision: *My First Book*, Bianca Garcia – Youth Services Coordinator

Director Lamb provided information to the Board in Ms. Garcia's absence. This project is in partnership with Head Start and the Idaho Commission for Libraries.

My First Book is a program that targets children from birth to kindergarten. The program provides a book a month for nine months for each child.

The Library Staff is requesting the Board approve up to 25 non-resident student cards at no charge, specific to participating children in this program.

After a short discussion, Trustee Hale moved the Board approve the staff request of 25 non-resident student cards to be used for this program. A second was received by Trustee Roberts. Motion carried.

Consent Agenda –

- A. Approval of Minutes – June 8, 2017
- B. Approval of Bills – June, July & August 2017
- C. Approve revision of Policy Section 1.00, Section 1.02 page 1 & 2: Bylaws of the Library Board of Trustees, Article II – Selection and Appointment (**Pulled from Consent Agenda and placed under New Business**)

Vice-Chair Sharp requested Item C be placed under New Business.

After a short discussion, Trustee Roberts moved the Board approve the Consent Agenda without Item C. A second was received by Trustee Hale. Motion carried.

Old Business -

New Business -

Items Removed from Consent Agenda Section

Item C: Approve revision of Policy Section 1.00, Section 1.02 page 1 & 2: Bylaws of the Library Board of Trustees, Article II – Selection and Appointment

Director Lamb provided some background on the revised policy and advised the Board that this policy would create an application packet that would then be used for new Trustee openings in the future.

After a short discussion, Trustee Swenson moved the Board approve the policy as presented.

The following vote was recorded:

Trustee Sharp	NAY
Trustee Hale	AYE
Trustee Roberts	AYE
Trustee Swenson	AYE

The majority of the vote being in favor, the motion carried.

Discussion/Decision on postponing October meeting

Director Lamb reported that the annual Idaho Library Association conference is October 5th and 6th, which would conflict with the October Board Meeting. Director Lamb proposed that the Board reschedule or cancel the October meeting.

After a short discussion, Trustee Hale moved the Board reschedule the October Board meeting to October 12th. A second was received by Trustee Roberts. Motion carried.

Director and Other Reports

- Trustees were presented with an update for the roof. The Library is being proactive with the roof situation knowing it may be two winters before the roof can be replacement. The roofing contractor will seal some of the seams since those are the most vulnerable.
- Director Lamb reported on the Levy. The Library was waiting on brochures to come from the printer before a mass push was made to the public. The levy has been pushed in house and will be going out via all the Library and City social media channels.
- Strategic Plan survey gathering has been completed and staff will be going through the results during the fall and start compiling the results into a new strategic plan.
- RFID implementation is coming along and the remainder of the tags will be purchased in the next fiscal year.
- Vice-Chair Sharp reported that the Friends of the Library would be holding a book sale on September 15th and 16th.

Adjournment - With no further business to come before the Board, Trustee Roberts moved the meeting stand adjourned at 6:51 p.m. A second was received from Trustee Swenson. Motion carried.

William Lamb, Library Director
and Clerk of the Board

Jackie Harper, Library Board Chair