

## Special Meeting

October 12, 2017

Library Board of Trustees

Mountain Home Public Library

790 North 10<sup>th</sup> East – Mountain Home, ID

Chairperson: Jackie Harper

Vice Chair: Bonnie Sharp

Secretary/Treas: Mary Ellen Hale

Clerk for the Board: William Lamb

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Board Members Present: Trustees Jackie Harper, Bonnie Sharp, Nadine Roberts, Stacy Swenson

Excused: Mary Ellen Hale, Trustee; Matt Bundy, City Council Liaison

Others Present: William Lamb, Library Director; Bianca Garcia, Youth Services Coordinator; Shasta Bolduc, Programs and Services Coordinator

**Roll Call** – The meeting was called to order by Chair Harper and a quorum was established.

**Public Input** – None

**Presentation:** 2017 Summer Reading Program Highlights - Bianca Garcia, Youth Services Coordinator; Shasta Bolduc, Programs and Services Coordinator

Ms. Garcia and Ms. Bolduc provided the Board with an overview of the 2017 Summer Reading Program. This year's theme was Build a Better World and next year's theme will be Libraries Rock. Some of the highlights included pre-registration for the first time, 354 participants took advantage of the preregistration. Year over year, the Summer Reading Program had an increase from 336 participants in 2016 to 509 participants in 2017.

The Board thanked Ms. Garcia and Ms. Bolduc for their hard work.

**Presentation/Decision:** *Literacy at Birth*, Bianca Garcia – Youth Services Coordinator

Ms. Garcia presented information to the Board regarding the *Literacy at Birth* initiative and the partnership with St. Luke's Elmore. Program details included an overview of an Early Literacy bag that will be provided to new parents.

Ms. Garcia advised that Library Staff is requesting the Board approve up to 75 non-resident student cards at no charge, specific to newborn children.

After a short discussion, Trustee Sharp moved the Board approve the staff request of 75 non-resident student cards to be used for this program. A second was received by Trustee Swenson. Motion carried.

**Consent Agenda** –

- A. Approval of Minutes – September 2017
- B. Approval of Bills – September 2017
- C. Approval of Food for Fine project
- D. Approve Renewal of Internet Safety Policy

Vice-Chair Sharp asked for more information regarding Items C & D. Director Lamb explained that the Food for Fine program would be used this holiday season to allow patrons to drop off non-perishable foods in exchange for reducing fines, if they had any. The food would then be donated to a local food bank. The Internet Safety Policy is a requirement of the Children's Internet Protection Act that allows the Library to receive federal eRate funding.

Trustee Roberts moved the Board approve the Consent Agenda as written. A second was received by Trustee Sharp. Motion carried.

### **Old Business - None**

### **New Business -**

#### **Items Removed from Consent Agenda Section**

#### **Annual Business Meeting – 2017/2018 Nomination and Election of Officers – Chairperson, Vice-Chairperson, Secretary/Treasurer and Clerk**

Trustee Roberts moved that the Board extend the current officers for another year. A second was received by Trustee Sharp. Motion carried.

#### **Annual Business Meeting – Establish date, time and posting locations of Board meetings**

Trustee Sharp moved the Board keep the same dates, times and posting locations for another year. A second was received by Trustee Roberts. Motion carried.

#### **Discussion/Decision on FY18-FY28 Capital Improvement Plan**

Director Lamb provided the Board with an overview of the FY18-FY28 Capital Improvement Plan. After a brief discussion, Trustee Roberts moved the Board approve the FY18-FY28 Capital Improvement Plan as written. A second was received by Trustee Swenson. Motion Carried.

#### **Discussion/Decision on Non-Resident card costs**

Director Lamb provided information to the Board that the current Non-Resident card rate of \$50.00 has not been looked at since 2007. The rates were originally scheduled to go up to \$75.00 before the Recession hit in 2008. The goal would be to make the non-resident card more equitable to what city residents are paying for Library services. To do this, it is recommended the Board adjust the policy to be a formula of the Library budget along with the Population that is reported on the annual Idaho Commission for Libraries report.

Trustee Sharp moved the Board have Director Lamb come up with a formula to revamp Non-Resident cards and that it be equal to or above what city residents pay and to bring the policy back to the Board at their next meeting. A second was received by Trustee Sharp. Motion carried.

#### Discussion/Decision on Military/Non-Resident card costs

Director Lamb provided information that this was a request from Trustee Roberts and that it has come before the Board in the past. Most recently in 2013. The Library Staff completed a review of our LYNX! Partners and no other Library is currently offering discounts for Military members and their families.

With the Board approving to reduce the Non-Resident rate for everyone, no action was taken.

#### Discussion/Decision on Senior card costs

Director Lamb advised the Board that he added this to the Agenda since they were also looking at Non-Resident card costs.

After a brief discussion, Trustee Swenson moved the Board leave the Senior cards as they currently are. A second was received by Trustee Roberts. Motion carried.

#### Director and Other Reports

- Director Lamb reported on the staff attendance at the annual Idaho Library Association conference. The event was well planned and had a lot of informative sessions and programming ideas that MHPL will be looking at over the next several months.
- Marketing for the upcoming Library levy has been going well and the overall response from the community has been positive.
- The Library has received the Discover Earth traveling exhibit, which will be available to the public thru January 19, 2018. Director Lamb wanted the Board to be aware that all the staff have worked extremely hard to get everything set up and ready for the public.
- The remainder of RFID tags were purchased and the implementation project will be completed over the next few months.

**Adjournment** - With no further business to come before the Board, Chair Harper called the meeting adjourned at 7:34 p.m.

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William Lamb, Library Director  
and Clerk of the Board

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Jackie Harper, Library Board Chair