

Regular Meeting

May 2, 2019

Library Board of Trustees

Mountain Home Public Library

790 North 10th East – Mountain Home, ID

Chairperson: Jackie Harper

Vice Chair: Bonnie Sharp

Secretary/Treas: Mary Ellen Hale

Clerk for the Board: William Lamb

Board Members Present: Trustees Bonnie Sharp, Mary Ellen Hale, Nadine Roberts, James Green

Excused: Jackie Harper, Trustee; Matt Bundy, Council Liaison

Others Present: William Lamb, Library Director

Roll Call – Vice-Chair Sharp called the meeting to order at 6:00 p.m. and a quorum was established.

Public Input – None

Consent Agenda – ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

A. Approval of Minutes: April 4, 2019 – Regular Meeting

B. Approval of Bills: April 2019

Trustee Roberts moved the Board approve the Consent Agenda as written. Seconded by Trustee Green. Motion carried.

Old Business –

A. Action Item: Approval of Policy 4.00 – Section 4.03: Conference Room

Director Lamb advised the Board that additional changes were made to the Conference Room policy to better reflect the Non-Profit rate to avoid confusion for staff and the public in the future.

After a short discussion, Trustee Green moved the Board approve Policy 4.00 – Section 4.03: Conference Room. Seconded by Trustee Roberts. Motion carried.

New Business -

A. Action Item: Discussion/Decision on 10-Year Library Comp Plan

Trustees and Director Lamb reviewed the proposed 10-Year Comprehensive Plan for the Library. After a short discussion, Trustee Hale moved the Board approve the 10-Year Comprehensive Plan for the Library. Seconded by Trustee Green. Motion carried.

B. Action Item: Discussion/Decision on RFID Security Gates

Director Lamb advised that during the last budget process, the RFID Security Gates were removed from the Capital Improvement Plan because there were funds available from existing bond funds. Lamb was requesting approval to purchase the RFID Security Gates and complete any necessary electrical and network upgrades for a not to exceed amount of \$19,000.00.

After a short discussion, Trustee Hale moved the Board authorize Director Lamb to move forward with RFID Security Gates for an amount not to exceed \$19,000.00. Seconded by Trustee Roberts. Motion carried.

B. Action Item: Discussion/Decision on Restroom Remodel

Director Lamb advised that as with the RFID Security Gates, the restroom remodel project was also removed from the Capital Improvement Plan because there were funds available from existing bond funds. Lamb was requesting approval to move forward with the Restroom Remodel project.

After a short discussion, Trustee Green moved the Board authorize Director Lamb to move forward with the Restroom Remodel project. Seconded by Trustee Hale. Motion carried.

Director and Other Reports –

- The Library roof has been completed and is pending final inspections.
- The Kuna Library District is now a member of the LYNX! Consortium and should be live on our circulation database in the next few months.
- Director Lamb noted that the Library needed to start looking at additional storage options for Library programming supplies and Friends used books. With no objections, Lamb will start looking at different options and work with the Friends of the Library.

Adjournment - With no further business to come before the Board, Trustee Hale moved the meeting be adjourned at 6:37 p.m. Seconded by Trustee Green. Motion carried.

William Lamb, Library Director
and Clerk of the Board

Bonnie Sharp, Library Board Vice-Chair