

Regular Meeting  
February 6, 2020  
Library Board of Trustees  
Mountain Home Public Library  
790 North 10<sup>th</sup> East – Mountain Home, ID

Chairperson: Bonnie Sharp  
Vice Chair: James Green  
Secretary/Treas: Mary Ellen Hale  
Clerk for the Board: William Lamb

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Board Members Present: Trustees Bonnie Sharp, Mary Ellen Hale, Nadine Roberts, James Green, Rich Sykes

Excused:

Others Present: William Lamb, Library Director; Matt Bundy, Council Liaison

**Roll Call** –Chair Sharp called the meeting to order at 5:00 p.m. and a quorum was established. Chair Sharp welcomed Rich Sykes as the newest Trustee and presented Trustee Roberts with a plaque thanking her for her service.

**Public Input** – None

**Consent Agenda – ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.**

- A. Approval of Minutes: January 2, 2020
- B. Approval of Bills: January 2020

After a short discussion, Trustee Hale moved the Board approve the Consent Agenda. Seconded by Trustee Roberts. Motion carried.

**Old Business** –

- A. **Action Item: Discussion/Decision on Library Director Evaluation Process**

Director Lamb advised that this had been up for finalization for a while now and all Trustee inputs had been included in the evaluation document. Trustees discussed the process for completing the Directors' evaluation and felt each trustee would complete the evaluation form and the vice-chair would compile the results for approval at the March meeting.

## **New Business –**

### **A. Action Item: Items removed from the consent section**

There were no items removed from the Consent Agenda.

### **B. Policy Review: Section 3.00 – General Objectives, Service Priorities, and Hours**

Trustees reviewed Section 3.00 of the Library Board Policies. With no recommended changes, no action was taken.

## **Director and Other Reports –**

- Library Staff participated in the BSU pilot programming training last month and felt that it could be beneficial to our community. Phase 2 and 3 will bring more clarity on how the program will actually work and what benefits it could bring.
- New door counters are in the process of being installed. In reviewing different options most were in the \$4,000 to \$6,000 range depending on how many years for the software maintenance. Researching what other libraries were doing, the Library is going to pilot a new system that cost about \$700.
- The Library completed a network analysis for the Idaho Commission for Libraries, this showed that we needed more wireless access points for patron use and the Commission is giving the Library a \$500 stipend to facilitate purchasing more.
- Lamb brought up with some possible changes coming in the future with property taxes, which is how the library is primarily funded through the City, it may be time to start looking at establishing a Library District to have a more dedicated source of funding and to expand service reaches. Currently those that live outside the incorporated City limits have to pay for a non-resident library card and it always causes confusion with non-resident patrons as to why they are having to pay. A Library District could eliminate this. Lamb proposed having the State Library Commission come do a presentation at the March board meeting to provide more information on how a district would look and be created. Trustees agreed it would be good to have more information and asked Director Lamb to set up a presentation.
- Chair Sharp mentioned that the Friends of the Library will be having an evening meeting on February 20<sup>th</sup> at the Mountain Home Museum with a presentation by Debbie Shoemaker, Museum Director on the history of the Carnegie Library.

- Trustee Sykes mentioned that himself and Chair Sharp had a great meeting the week prior and they will be working together to select a Trustee to fill Trustee Roberts' upcoming vacant seat. Sykes also asked if the Board of Trustees was personally liable and if they were covered under ICRMP. Director Lamb advised that as an autonomous board, trustees could be personally liable but as a City Board Trustees were covered under ICRMP.
- Director Lamb reminded Trustees that he would be attending the annual Public Library Association conference in Nashville, Tennessee and he looked forward to seeing all the new and exciting plans libraries are coming up with.

With no further business to come before the Board, Trustee Green moved the meeting be adjourned at 5:24 p.m. Seconded by Trustee Roberts.

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William Lamb, Library Director  
and Clerk of the Board

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Bonnie Sharp, Library Board Chair