

Special Meeting

June 18, 2020

Library Board of Trustees

Mountain Home Public Library

790 North 10th East – Mountain Home, ID

Chairperson: Bonnie Sharp

Vice Chair: James Green

Secretary/Treas: Mary Ellen Hale

Clerk for the Board: William Lamb

Board Members Present: Trustees Bonnie Sharp, Mary Ellen Hale, James Green, Rich Sykes, Brad Fesperman

Excused: Matt Bundy, Council Liaison

Others Present: William Lamb, Library Director

Roll Call –Chair Sharp called the meeting to order at 4:00 p.m. and a quorum was established.

Public Input – None

Consent Agenda – ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

- A. Approval of Minutes: April 7, 2020; April 30, 2020
- B. Approval of Bills: May 2020

Trustee Fesperman noted that he was concerned that the way the April 7th minutes regarding the budget process and the sequence of that process does not tell a complete picture. He believes that the revenue was a known number beforehand and a budget was brought in above that number from the beginning and did not believe it was a projected revenue issue.

Director Lamb stated that while he knows that it won't be a popular statement, the levy plus 3% is not a hard and fast number as the City Council, who are the ones that fund the libraries budget has never gone on the record and advised that the library's budget can only be brought forward at that number. With a 3% of levy not even covering existing staff salary increases, the 3% number is unrealistic and the Council year after year has provided adequate funding for the Library.

Lamb also noted he wanted it on the record that he has never stated the City Council, and even the Mayor, has not been generous to the Library or its budget requests, it is the method that the process occurs that always has differing views.

Chair Sharp asked whether the April 7th minutes should be pulled to have Trustee Fesperman's concerns noted in those minutes. Director Lamb advised if all Trustees had no objections, the concerns would be noted in the June 18th minutes.

Trustee Sykes wanted it noted that he did not believe it was a revenue shortfall issue but rather a spending issue.

Trustee Hale made a motion to approve the consent agenda. Seconded by Trustee Green. Motion carried.

Old Business –

New Business –

A. Action Item: Items removed from the consent section

There were no items removed from the Consent Agenda.

B. Action Item: Award bid for Library carpet and flooring project to Camas Carpets and Blinds in the amount of \$48,785.07 and Authorize the Library Director to move forward with project.

Director Lamb advised that a written request for quotes was provided to 3 companies and only 2 companies had provided a proposal. The Library is ready to start this project and Lamb requested the Board's approval to select Camas Carpets and Blinds as the lowest bidder and authorize him to move forward with the project.

After a short discussion, Trustee Sykes moved to approve and award bid for Library carpet and flooring project to Camas Carpets and Blinds in the amount of \$48,785.07 and Authorize the Library Director to move forward with project. Seconded by Trustee Fesperman. Motion carried

C. Action Item: Discussion/Decision on COVID-19 Reimbursement

Trustee Sykes noted that the City took steps during the shutdown to ensure that first-responders got hazard pay. The City also ensured that all employees got paid during the downtime and then found out that essential employees were eligible for hazard pay as well. Trustee Sykes advised he did not have the authority to spend the Board's funds, so he was requesting approval from Trustees to pay Director Lamb hazard pay the same as the rest of the City's Department Heads.

Trustee Fesperman made a motion to pay Director Lamb hazard pay for the hours worked during the COVID-19 shutdown. Seconded by Trustee Green. Motion carried.

Director and Other Reports –

- Director Lamb noted the Library was selected to receive \$900 in reimbursement for its mobile hotspot collection from the Idaho Commission for Libraries. It has already been calculated into the end of fiscal year cash-carry over.
- The Library has started a modified version of the Summer Reading Program, which will run our normal 6 weeks. This year it will be mainly digital sign-ups and reporting, but patrons will have the ability for physical reading logs as well. Additionally, there will be weekly prize drawings and an end of program large prize drawing for those that continue to actively participate in the program throughout the 6 weeks.
- New door counters will be tested after recommendations from the vendor that the Meridian Library District and Boise Public Library use for their counting solutions. MHPL's original beta test did not provide positive results in accuracy so that project was scrapped to a more dedicated solution.
- Conference Room will continue to be closed as it is being used to quarantine returned materials.
- Trustee Sharp mentioned that the Friends of the Library have been shut down due to COVID-19 and they were not sure when they would resume their activities. Trustee Fesperman offered to help the Friends of the Library with whatever assistance they may need in the future.

With no further business to come before the Board, Trustee Sykes moved the meeting be adjourned at 4:57 p.m. Seconded by Trustee Green. Motion carried.

William Lamb, Library Director
and Clerk of the Board

Bonnie Sharp, Library Board Chair