

Regular Meeting - **DRAFT**

October 1, 2020

Library Board of Trustees

Mountain Home Public Library

790 North 10th East – Mountain Home, ID

Chairperson: Bonnie Sharp

Vice Chair: James Green

Secretary/Treas: Mary Ellen Hale

Clerk for the Board: William Lamb

Board Members Present: Trustees Bonnie Sharp, Mary Ellen Hale, James Green, Rich Sykes, Brad Fesperman

Excused: Matt Bundy, Council Liaison

Others Present: William Lamb, Library Director

Roll Call –Chair Sharp called the meeting to order at 5:02 p.m. and a quorum was established. Chair Sharp advised she had a request to add an executive session to this agenda for personnel matters. Trustee Sykes and Director Lamb advised that the agenda had already been established and this would have to be taken up with a special meeting or at the Board’s next regular meeting.

Public Hearing – New Color Copy/Printing Rate

The Public Hearing was opened at 5:03 p.m.

No one came forward to speak for or against the new Color Copy/Printing Rate

The Public Hearing was closed at 5:04 p.m.

Public Input – None

Consent Agenda – ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

A. Approval of Minutes: September 3, 2020

B. Approval of Bills: September 2020

C. Approval of Policy 4.00 – Section 4.03: Service Charges, Goods and Fines effective October 2, 2020

Trustee Green made a motion to approve the consent agenda. Seconded by Trustee Hale. Motion carried.

Policy Review –

A. Section 2.00, Personnel and Continuing Education:

Trustee Sykes made a recommendation that there be some additional language added regarding City HR and ICRMP. Recommendations will be brought forward at a future meeting for consideration.

Old Business –

New Business –

A. Action Item: Items removed from the consent section

There were no items removed from the Consent Agenda.

B. Action Item: Discussion/Decision on recommended changes to Section 1.00, Board of Trustee bylaws

Trustee Sykes noted that the Deputy City Attorney was not able to look at the recommendations yet. Trustee Sykes made a motion to table this item until the November meeting. Seconded by Trustee Green. Motion carried.

C. Action Item: Annual Business Meeting – 2020/2021 Nomination and Election of Officers – Chairperson, Vice-Chairperson, Secretary/Treasurer and Clerk

The Board made nominations for the positions listed below:

Chairperson: Trustee Sykes nominated Trustee Green to be the Chairperson. Seconded by Trustee Fesperman.

Vice-Chairperson: Trustee Fesperman nominated himself to be the Vice-Chairperson and then asked if he could hold two separate officer positions. Trustees advised they usually liked to have separate people in each position. Motion withdrawn.

Trustee Sharp nominated Trustee Hale to be the Vice-Chairperson. Seconded by Trustee Sykes. Trustee Hale declined the nomination.

Trustee Hale nominated Trustee Sharp to be the Vice-Chairperson. No Second. Motion failed.

Trustee Fesperman nominated Trustee Sykes to be the Vice-Chairperson. Seconded by Trustee Green.

Secretary/Treasurer: Trustee Green nominated Trustee Fesperman to be the Secretary/Treasurer. Seconded by Trustee Sykes.

Clerk: Trustees agreed that Director Lamb would continue as the Board's Clerk.

Trustees and Director Lamb discussed Library budgets, historical practices and where the future budgets may stand.

Trustee Green moved the Board accept the nominations as presented. Seconded by Trustee Sykes.

The following voted was recorded:

Trustee Green	AYE
Trustee Sykes	AYE
Trustee Fesperman	AYE
Trustee Hale	NAY
Trustee Sharp	NAY

The majority of the vote being in favor, the motion carried.

D. **Action Item:** Annual Business Meeting – Establish date, time and posting locations of Board Meetings

Trustee Sykes moved the Board approve the date, time and posting locations as presented and authorize the Board Treasurer to approve Library payables. Seconded by Trustee Green. Motion carried.

Date: 1st Thursday of every Month

Time: 5:00 p.m.

Posting Locations: Library Website, Library Building and City Hall

Director and Other Reports –

- Director Lamb advised that the concrete crews were unable to complete the handicap accessibility sidewalk before the end of the fiscal year so that will be billed under the new fiscal year from the levy fund.
- Lamb showed Trustees new STEAM digital devices the Library will start checking out to patrons. The first devices were purchased with grant funding from the Idaho Commission for Libraries.
- The Library received a decent amount of applications for the full and part-time positions. Both positions should be filled in the next few weeks.
- Director Lamb advised Trustees that a discussion with the steps necessary to establish a Library District will be coming to the Board at their November meeting. This will allow them to determine whether they want to move forward or not.

Adjourn –

With no further business to come before the Board, Trustee Green moved the meeting be adjourned at 6:06 p.m. Seconded by Trustee Sykes. Motion carried.

William Lamb, Library Director
and Clerk of the Board

Bonnie Sharp, Library Board Chair