

# Regular Meeting - **DRAFT**

September 2<sup>nd</sup>, 2021

Library Board of Trustees

Mountain Home Public Library

790 North 10<sup>th</sup> East – Mountain Home, ID

Chairperson: James Green

Vice Chair: Daniel Mercado

Secretary/Treas: Brad Fesperman

Clerk for the Board: Shasta Hochstrasser

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Board Members Present: Vice Chairman Daniel Mercado, Trustee Samantha Trombly, Trustee Priscilla Sission, Trustee Brad Fesperman, Council Liaison Brad Stokes

Excused: Chairman James Green

Others Present: Shasta Hochstrasser, Library Director

**Roll Call** – Vice Chairman Mercado called the meeting to order at 5:01p.m. and a quorum was established.

**Public Input** – NONE.

**Consent Agenda** – ALL CONCENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.

- A. Approval of Minutes – August 5<sup>th</sup>, 2021
- B. Approval of Bills – August 2021

**Policy Review** –

- A. Approve revision of Policy Section 4, Number 4.06, pages 1-2, 4.06a & 4.06b, Laptop Loan Policy

Councilman Stokes suggested that the word juvenile be replaced with child to align with the CIPA and Idaho Code wording. Director Hochstrasser asked that the Laptop Loan Policy be tabled for next month's meeting in order for the board to view the recent updates presented at the meeting. Vice Chairman Mercado asked for a motion to approve the consent agenda, minus the Laptop Loan Policy.

Trustee Sisson made a motion to approve the consent agenda, with the edit of child/children in place of juvenile and table the Laptop Loan Policy. Trustee Trombly seconded.

The following vote was recorded.

Vice Chairman Mercado	AYE
Trustee Fesperman	AYE
Trustee Trombly	AYE
Trustee Sission	AYE

Motion carried.

**Old Business –**

- A. Action Item: Items removed from the consent section.

None.

- B. Discussion: Update on Book drop

Director Hochstrasser noted the recent proposal to the Friends was declined. Trustee Fesperman stated that the Friends organization needs to work with us and doesn't agree with their continuous request to move their book donations to the previous corner location. That area is being planned for future personal study accommodations for the public. Councilman Stokes agreed with Trustee Fesperman. Trustee Trombly asked if the Friends were welcoming to funding other projects and Director Hochstrasser mentioned their recent request to funding books for distribution during the AFAD parade before the event was cancelled. They were happy to provide funding that project along with purchasing a Kindle Fire raffle prize for Library Card Month promotion. Trustee Sisson asked how other library/friend relationships are and Director Hochstrasser said she would enquire and report. Vice Chairman Mercado suggested that the Friends provide an overview of their yearly monetary contributions to the library publicly.

- C. Discussion: Update on Meeting room policy

Director Hochstrasser said she talked to the city attorney and said that he works with other libraries on this and that they have the same structure in place. Director Hochstrasser also said she talked to Porter House and requested a schedule of when they truly are going to be utilizing the meeting room so that it can be potentially scheduled for other events if it is actually available.

**New Business –**

None

**Director Report –**

**Old Business**

Friends Meeting – I presented the proposal for the outside book drop and the Friends declined the offer stating they feel that is what the library budget is for and would like to put their funding towards other programs. On Monday, August 23rd, I emailed Betty Olsen saying that I wondered if the Friends would be willing to purchase Scholastic books for me to hand out to kids during the AFAD parade. She said she would contact the Friends for a vote. Two hours later, she responded back saying they all agreed. I had requested 250 books, which totaled to \$316.00. After having contacted all the Friends, one in particular actually said they would match that personally which doubled the order to 500 books.

The Library will be closed on Labor Day as well as but open **Air Force Appreciation Day**. Signage has already started to advertise the closure date.

### **New Business**

#### August Stats

# of items cataloged: 272

# of computer sessions: 500

# of RA: 2,349

#of items checked IN: 3,649

# of items checked OUT: 4,599

# of eBooks checked out: 238

# of eAudios checked out: 75

# of patron visits (door count): 3,369

# of notarizations: 3

# of proctored tests: 0

# of new/ renewed cards: 208

Staff training as of 8/25 in the afternoon: BG- 3, JM- 4, MB- 2, MF- 2, ML- 3, AR -1.

# of ILL's requested BY US to bring in for our patrons: 30 in July

# or ILL's requested FROM US to send out to other libraries: 1

Total # of items owned: 53,453

Just a reminder - Jessica (Teen & Adult Programming Coordinator) & Bianca (Youth Services Coordinator) will be attending Idaho Out-of-School Network's Power Up Summit conference held in Boise on September 9th-10th. This conference is for those who run programs or offer services that youth may access out-of-school: summer, afterschool, camps, or even online. The theme this year is "Build Up!" In-person conferences are always beneficial to connect with other libraries and share ideas.

Linda McDonald on behalf of her aunt Donita Freianmuth contributed \$200 donation directly to the Mountain Home Public Library. We plan to purchase additional juvenile graphic novels once the funds are available in the next fiscal year. I have already mailed a thank you letter to Linda for their generous donation.

The Mountain Home Academy gave me a call a couple of weeks ago saying they were closing after 25 years and had many boxes of books if we would like to take any of them. I went over and picked out 2 carloads worth as well as called the Glenn's Ferry Library to let them know that there were still many books available if she was interested in picking some up. We were able to obtain class sets of classic novels, which we will be turning into book group discussion kits for checkout as well as potential library book club programming.

Councilman Stokes asked how often do we provide classroom visits. Director Hochstrasser explained that they typically occur in the spring and summer months and can vary on the teacher choosing to have their class visit. We also provide STEM free play activities when they come.

### **Adjourn –**

With no further business to come before the Board, Trustee Trombly moved the meeting to be adjourned at 5:38p.m. Seconded by Trustee Fesperman. Motion carried.

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Shasta Hochstrasser,  
Library Director & Clerk of the Board

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James Green, Library Board Chair