



Trustee Trombly made a motion to approve Policy Section 4, Number 4.06c, pages 1-2, Laptop Loan Policy. Trustee Fesperman seconded.

The following vote was recorded.

Chairman Green AYE

Vice Chairman Mercado AYE

Trustee Fesperman AYE

Trustee Trombly AYE

Trustee Sisson AYE

Motion carried.

### **Old Business –**

- A. Action Item: Items removed from the consent section.

None.

### **New Business –**

- A. Discussion: COVID19 Protocols

Director Hochstrasser asked if the board had any concerns as far as how the library is handling the current protocols and if we need to change anything. Chairman Green said he thought Director Hochstrasser was assessing and adjusting as the numbers fluctuate. Trustee Sisson mentioned that schools are now saying masks are optional at schools. Director Hochstrasser mentioned we currently have signs posted that masks are strongly encouraged but not mandated. Director Hochstrasser also mentioned that any decision made by the library board in regards to mandates could be trumped by the city council.

### **Director Report –**

#### **Old Business**

**Mobile App –** staff from all the consortium libraries are currently testing new mobile app before releasing it to the public. The app name is **Ida – An Idaho Library App** and will be available on both iTunes and Android devices. It will give you access to your account as the old app had done before but it will now allow curbside pickup requests. Staff will be able to respond online to requests that come in electronically and delivered to patron vehicles. I sent the app link to each of the board to also test for usability. We hope to release it to the public at the beginning of November.

#### **New Business**

# of items cataloged: 420

# of computer sessions: 566  
# of RA: 2,498  
#of items checked IN: 4,186  
# of items checked OUT: 5,133  
# of eBooks checked out: 286  
# of eAudios checked out: 126  
# of patron visits (door count): 4,645  
# of notarizations: 3  
# of proctored tests: 5  
# of new/ renewed cards: 218  
Staff training as of 9/29 in the evening: SH - 4, BG- N/A , JM- 3 , MB- 3 , MF- 4 , ML- 4 , AR - 3. = 21 total.  
# of ILL's requested BY US to bring in for our patrons: 29 in August, 22 in September  
# or ILL's requested FROM US to send out to other libraries: unknown, results submitted later  
Total # of items owned: 53,973  
Adult/Teen Circ.: 2,355  
Youth Circ.: 2,366

David Lankford contributed \$1,500.00 donation directly to the Mountain Home Public Library with the agreement that \$1,200.00 is used on a print subscription to Value Line Investment Survey. A thank you letter and receipt was mailed to him.

We have the opportunity to have the Mountain Home High School Yearbooks digitized free through the OCI Yearbook Project. They pay for the shipments and provide DVD's of all the materials. We plan to have them available through the library's website when the project is completed.

The library, Parks & Rec and the golf course have collaborated on a quality of life survey for the community to complete to help us determine our goals for the next 3 years. So far, we have received 197 responses with some valuable input. We hope to see more responses before we solidify our plans. I will present them to you after the finalization.

Recently we had a patron who had made a shelter hidden behind the bushes to the right of the dumpster. Our staff member Ashley was able to get in touch with Bobby from Country Living Facility and they were able to provide this patron with a bed, food, applying for disability & medical insurance. I had Officer Holloway look at the shelter to make sure no one else was living there and he said he would have officers keep an eye out in the future, especially in the evening. Parks & Rec were able to take the shelter down for us.

Jessica will be applying for a grant through the Idaho STEM Action Center to receive a MakeDo Invent Kit (valued at \$150.00) which we will be utilizing during our Family STEM Night on October 20<sup>th</sup> from 3pm -7pm.

The Friends of the Library had a successful book sale last Friday and helped us with funding for many of our programs this month, including our Interactive Movie Night. I have calculated that they have funded almost \$4,000.00 this year towards programming, especially the Summer Reading Program. They also paid for the books we will be handing out at Spooktacular on Oct. 29<sup>th</sup>.

Director Hochstrasser said she talked to Paula at city hall this morning, and while the numbers aren't finalized yet, Paula did give her an estimate of the library's projected carryover of \$94,495.05.

The levy which is currently \$23,583.73 with an estimated \$17,000.00 due to property tax will give that line a total of \$40,583.73. Director Hochstrasser said there were 9 lines that were over budget however there were two other lines to offset the total amount.

Chairman Green asked if anyone had any questions. Councilman Stokes asked if the library could post to see if anyone citizen had a copy of some of the yearbook years we might be missing. Director Hochstrasser said she would post that and said that the Mountain Home Historical Museum just gave the library a copy of 1912 annual that the library didn't have an original of.

Trustee Sisson mentioned going to Twin Falls Public Library and noticed that on all five of their book drops has a sign that reads, "Generously donated by Fred Meyer." She suggested that we might see if any local businesses would be interested in helping towards the purchase of a drive by book drop. Director Hochstrasser said she will check with the city's grants administrator to see if this would be considered a kind of grant and wants to make sure procedures are done properly. Chairman Green suggested that there could potentially be book drops around town, and possibly inside the Senior center for patron convenience.

Chairman Green asked Director Hochstrasser to put on the agenda for next month nominations for library board chair and vice chair for 2022. He also asked that Director Hochstrasser ask the mayor to start advertising for the trustee position that will be open in February 2022. Director Hochstrasser said she would attend to those items.

Chairman Green wanted to give a shout out to the staff for helping the displaced patron get services along with praising them for helping with programming while being short staffed during the month of September.

Chairman Green also wanted to praise The Friends of the Mountain Home Public Library for the amazing job they do for the library. We appreciate them and their efforts.

### **Adjourn –**

With no further business to come before the Board, Trustee Fesperman moved the meeting to be adjourned at 5:35p.m. Seconded by Trustee Trombly. Motion carried.

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Shasta Hochstrasser,  
Library Director & Clerk of the Board

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James Green, Library Board Chair