

Regular Meeting - **DRAFT**

June 2nd, 2022

Library Board of Trustees

Mountain Home Public Library

790 North 10th East – Mountain Home, ID

Chairperson: Daniel Mercado

Vice Chair: Priscilla Sisson

Secretary/Treas: Samantha Venable Harjo

Clerk for the Board: Shasta Hochstrasser

Board Members Present: Chairman Daniel Mercado, Vice Chair Priscilla Sisson, Secretary/Treasurer Samantha Venable Harjo, Trustee James Green

Excused: Trustee Samantha Trombly, Council Liaison Brad Stokes

Others Present: Library Director Shasta Hochstrasser, Mountain Home News – Bret Deening

Roll Call – Chairman Mercado called the meeting to order at 5:00p.m. and a quorum was established.

Public Input – Trustee Green said that his company, InstaGreen of Idaho will be donating \$100 Amazon gift card to use toward library programming

Consent Agenda – **ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.**

A. Approval of Minutes – May 5th, 2022

B. Approval of Bills – December 2021, January 2022, May 2022

Trustee Green asked about the monthly mobile hotspots and the monthly average cost. Director Hochstrasser noted that there are 5 mobile hotspots through T-Mobile with the average cost of \$250 - \$300 and 5 mobile hotspots through Verizon with the average cost of \$200 - \$250. Director Hochstrasser added that the library receives federal and state funding help to provide these devices to be available for patrons to check out.

Trustee Green made a motion to approve the consent agenda and bills.

Trustee Sisson seconded.

The following vote was recorded.

Chairman Mercado AYE

Vice Chair Sisson AYE

Secretary/Treasurer Harjo AYE

Trustee Green AYE

Motion carried.

Old Business –

A. Discussion: Book Drop Update

Construction halted until metal shipment arrives. We hope to see progress in the next couple of weeks.

B. Discussion: Budget Timeline Update

Director Hochstrasser wanted the board to be aware of the timeline. Secretary/Treasurer Venable Harjo asked if there was anything the library board could do during this process. Director Hochstrasser asked they continue to advocate for the library in all they do.

C. Discussion: Reconsideration of Materials Policy

Director Hochstrasser wanted the board to recall the policy process when a patron fills out a Reconsideration of Materials form to the Director and will alert them if they are asked to make a final decision about a library item. Chairman Mercado asked what would happen if a library board member is not satisfied with the Library Director's initial decision. The board concluded that another Reconsideration of Materials Policy form would need to be filled out by the library board member.

New Business –

A. Action Item: Items removed from the consent agenda

B. Discussion/Possible Action: Board Meetings in summer months

Director Hochstrasser simply wanted to make allowances if board members would prefer to halt meetings during the summer months or continue to meet each month. All board members were fine with continuing to meet monthly.

Secretary/Treasurer Venable Harjo made a motion that the library board continue to meet each month as stated in the current library policy. Trustee Green seconded.

The following vote was recorded.

Chairman Mercado AYE

Vice Chair Sisson AYE

Secretary/Treasurer Harjo AYE

Trustee Green AYE

Motion carried.

Director Report –

Old Business

That All May Read Mini grant – We were awarded the grant of \$1,000.00 designed to assist libraries in building large print collections, obtaining assistive technology, and/or providing outreach. The library will advertise the new magnifiers, scan markers and large print additions to add to the collection as soon as we have them in stock and cataloged.

Summer Intern Grant – Interviews held Wednesday, June 1st. Hired applicant will start on June 7th.

Security Cameras – Scheduled install for June 10th

Summer Reading Program – The first day of registration saw 93 children sign up with 76 using paper logs & 17 tracking digitally. Currently we have 354 signed up. 238 Paper Logs, 120 Digital App. Yesterday was the first day to report their reading totals.

New Business

May Stats –

of Teen/Adult Circ.: 2,174

of Youth Circ.: 1,967

of items cataloged: 264

of computer sessions: 673

of RA: 3,034

#of items checked IN: 3,534

of items checked OUT: 4,495

of eBooks checked out: 238

of eAudios checked out: 116

of patron visits (door count): 6,351

of notarizations: 10

of proctored tests: 2

of new/ renewed cards: 181

Staff training: ML: 3, MB: 2, MF: 3,

JM: 0, BG: 1, AR: 0, SH: 0

of ILL's requested BY US to bring in for our patrons: N/A

or ILL's requested FROM US to send out to other libraries: 0

Total # of items owned: 56,747

Total # People Booked a Librarian: 4

March Number of items found on the shelf not checked in = 6

Teen Programming – Potential collaborating opportunities focused on teens, coding and mental health using local business – Flightline VR, Boise State University and St. Luke's Outreach service. BSU will be coming in August to help with ipad equipment and discuss upcoming programming. The Library and Flightline VR are looking at a collaborating on a two week summer class for teens here at the library to include VR and coding. Director Hochstrasser is currently in talks with St. Luke's Outreach Coordinator about possible supplemental support of this program.

Donations –

St. Lukes donated \$500 towards the SRP Family Water Run Program on June 30th. We'll have a slip & slide, a kiddie pool and a bouncy Splash Course over at Carl Miller Park from 4:30 – 6:00pm.

Zimmerman Family donated \$500 check made out to the Mountain Home Public Library & another \$500 check made out to the Friends of the Mountain Home Public Library.

Possible Partnership Grants -

Met with Mountain Home Historical Museum Director, Debbie Shoemaker to discuss the possibility of partnering on hosting a traveling exhibit provided through the Smithsonian Institution focused on the theme of innovation. She'll be completing the grant application which is due June 15th.

Virtually met with the Idaho Commission for Libraries, Idaho Health & Welfare and other rural libraries to discuss possibilities to partner in providing access to healthcare in real time remotely through telehealth service. Health and Welfare expressed their interest in providing the funding required to support libraries in the service and wanted input when it comes to space and technology. Many questions about logistics were brought up and we hope to see a potential opportunity to provide this service to our patrons in the future.

Secretary Venable Harjo let Director Hochstrasser know that St. Luke's is also looking at ways to provide telehealth services and would get in contact for further information on a possible partnership. Harjo also wanted to note the rise in monthly stats and to compliment Director Hochstrasser for the insight in hiring a part time worker as well apply for the Summer Intern grant. Harjo also wanted to say thank you to those who made it possible to provide the Mountain Home High School Yearbooks available online. There are people around the world searching through them to reminisce over.

Trustee Green asked if programming utilizing the various activity bag collections. Director Hochstrasser said she would talk to the programming coordinators about potential ideas.

Adjourn –

With no further business to come before the Board, Trustee Green moved the meeting be adjourned at 5:55p.m. Seconded by Secretary/Treasurer Harjo. Motion carried.

Shasta Hochstrasser,
Library Director & Clerk of the Board

Daniel Mercado, Library Board Chair