

Regular Meeting - **DRAFT**

July 7th, 2022

Library Board of Trustees

Mountain Home Public Library

790 North 10th East – Mountain Home, ID

Chairperson: Daniel Mercado

Vice Chair: Priscilla Sisson

Secretary/Treas: Samantha Venable Harjo

Clerk for the Board: Shasta Hochstrasser

Board Members Present: Chairman Daniel Mercado, Secretary/Treasurer Samantha Venable Harjo, Trustee James Green, Trustee Samantha Trombly

Excused: Vice Chair Priscilla Sisson, Council Liaison Brad Stokes

Others Present: Library Director Shasta Hochstrasser,
Harjo Motorsports Owner Scott Harjo

Roll Call – Chairman Mercado called the meeting to order at 5:10p.m. and a quorum was established.

Public Input – Scott Harjo showcased the frame of the bookdrop in his truck outside and mentioned that it's coming together.

Consent Agenda – **ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.**

A. Approval of Minutes – June 2nd, 2022

B. Approval of Bills – May 2022, June 2022

Trustee Green made a motion to approve the consent agenda and bills.

Secretary/Treasurer Venable Harjo seconded.

The following vote was recorded.

Chairman Mercado AYE

Secretary/Treasurer Harjo AYE

Trustee Green AYE

Trustee Trombly AYE

Motion carried.

Old Business –

A. **Discussion:** Book Drop Update

Scott mentioned during the public input that there's more progress to come soon.

B. Discussion: Reconsideration of Materials Policy

Director Hochstrasser updated the board with the most current request for reconsideration of materials. The final decision letter was sent to both the patron and the library board. The patron had 10 days to request the board to reconsider but came in 2 days after the deadline to talk to the director. They had engaging conversation and the patron mentioned they were happier with the final decision. The director also noted that the patron's requested title mentioned in their form has been ordered and is currently being processed to be cataloged.

C. Discussion: HVAC Unit Repairs

Director Hochstrasser noted that within the last month, there have been multiple calls made to have the 3 older HVAC units looked at and had repairs done. Director Hochstrasser said she utilized levy funding to pay for the repairs but is going to choose to shut them down if more repairs are needed in order to have the funding needed for the next fiscal year to replace the remaining 3 units.

D. Discussion: LYNX meeting update

Director Hochstrasser mentioned that the LYNX directors would be coming to our library next Friday for their quarterly meeting and would be utilizing meeting funds to provide lunch for them. Director Hochstrasser said that more discussion has been made regarding a potential courier service for the outlying libraries such as Mountain Home, Hailey, Twin Falls and Emmett. There are more logistics to be worked out but it's looking promising.

New Business –

A. Action Item: Items removed from the consent agenda

B. Discussion: Military Cards

Director Hochstrasser was asked by Councilman Stokes if we would consider a military card for non-resident patrons. Director Hochstrasser queried the Idaho Commission for Libraries and they suggested talking to the city attorney but cautioned the concept of fairness to our taxpayers who are paying property tax verses those who are not. Director Hochstrasser mentioned that we are the only library in the consortium that offers a free library card to non-resident senior citizens but also brought up that the air base does have their own library. The board discussed the idea of a possible discount and would like Director Hochstrasser to approach the base library director to ask for their thoughts or possible partnership. Director Hochstrasser said she would get in contact with them as well as legal and report back to the board.

Director Report –

Old Business

Summer Intern Grant – Aspen started working on June 7th and has been a fast learner. She's been flexible with her schedule and has so far enjoyed her experience.

Security Cameras – Installation of 6 new security cameras was completed on June 24th.

Summer STEM Grant – Bianca has done two out of the six outreach activities at the Active Learning Center.

Week 1 – Creating Slime

Week 2 – Exploring Air Science & Bernoulli's Principle

Week 3 – Aluminum Foil Boats (Sink or Float Experiments)

Week 4 – Bristlebots (Toothbrush robots)

Week 5 – Storytime Science: Axle Annie (Creating Instant Snow)

Week 6 – Geyser Coke & Mentos Experiments

Summer Reading Program – Since last month's total signup of 354, we've added 223 to the new total of 577 readers (ages 0-18) It's been apparent participants prefer to track their reading by utilizing paper logs verses the digital app. Hope you take the time to look at some of the colorful reading reviews "swimming" on the walls of the library.

SRP Family Event Attendance:

June 1st – Dino Presentation – 127

June 16th – Block & Roll STEM Bus – 68

June 30th – Family Water Run – 97

July 8th Cecil the magician will be the last SRP Family Event at 3pm – 4:00pm.

Bianca has been asking parents to fill out a survey to gauge what we can do to improve next year's Summer Reading Program. July 11th will be the end date of the program and we'll have a Facebook Live to draw the large raffle prizes including parent gift baskets.

New Business

June Stats –

of Teen/Adult Circ.: 3,460 (59% increase)

of Youth Circ.: 5,437 (176% increase)

of items cataloged: 607

of computer sessions: TBD

of RA: 3,034 (30% increase)

#of items checked IN: 5,781

of items checked OUT: 7,791 (73% increase)

of eBooks checked out: 279 (17% increase)

of eAudios checked out: 144 (24% increase)

of patron visits (door count): 7,026 (10% increase)

of notarizations: TBD

of proctored tests: TBD

of new/ renewed cards: 311 (71% increase)

Staff training: ML: 3, MB: 1, MF: 1,

JM: 2, BG: 0, AR: 1, SH: 3

of ILL's requested BY US to bring in for our patrons: N/A

of ILL's requested FROM US to send out to other libraries: TBD

Total # of items owned: 55,604

Total # People Booked a Librarian: TBD

Number of items found on the shelf not checked in = TBD

Active Shooter Training – July 28th at 9am library staff will be trained by the Mountain Home Police Department on what to do in the event of an active shooter.

Director Hochstrasser said this is the first time to her knowledge that library staff will be trained. Trustee Trombly asked if the library was a safe house for East Elementary. Director Hochstrasser said she would ask the new principal.

Adjourn –

With no further business to come before the Board, Trustee Green moved the meeting be adjourned at 6:02p.m. Seconded by Trustee Trombly. Motion carried.

Shasta Hochstrasser,
Library Director & Clerk of the Board

Daniel Mercado, Library Board Chair