

Regular Meeting - **DRAFT**

October 6th, 2022

Library Board of Trustees

Mountain Home Public Library

790 North 10th East – Mountain Home, ID

Chairperson: Daniel Mercado

Vice Chair: Priscilla Sisson

Secretary/Treas: Samantha Venable-Harjo

Clerk for the Board: Shasta Hochstrasser

Board Members Present: Chairman Daniel Mercado, Vice Chair Priscilla Sisson, Secretary/Treasurer Samantha Venable-Harjo, Trustee James Green

Excused: Trustee Samantha Trombly, Council Liaison Brad Stokes

Others Present: Library Director – Shasta Hochstrasser
Sawyer Crenshaw – Mountain Home News
Mike Reese – General Public

Roll Call – Chairman Mercado called the meeting to order at 5:03p.m. and a quorum was established.

Public Input – None

Consent Agenda – **ALL CONSENT AGENDA ITEMS LISTED BELOW ARE ACTION ITEMS.**

A. Approval of Minutes – September 1st, 2022

B. Approval of Bills – August 2022, September 2022

Trustee Green made a motion to approve the consent agenda and bills presented.

Trustee Sisson seconded.

The following vote was recorded.

Chairman Mercado AYE

Vice Chair Sisson AYE

Secretary/Treasurer Venable-Harjo AYE

Trustee Green AYE

Motion carried.

Old Business –

A. Discussion: Book Drop Update

Harjo Motorsports Owner – Director Hochstrasser let the board know that the bookdrop is getting powder coated and we hope to have the etching done soon. We can potentially look at having a ribbon cutting towards the end of October!

B. Discussion: E-Rate Update

Director Hochstrasser let the board know that the waiver was approved and Fatbeam sent over their confirmation along with utilizing the additional approved funding to the remainder of the billing cycle.

C. Discussion: St. Luke's Community Health Improvement Fund Grant

Hiding in Plain Sight – There were 32 people in attendance for this special event on September 26th 6-8pm in the library meeting room with a 30-minute preview of the TV documentary "Hiding in Plain Sight" followed by thoughtful conversation between participants. Due to the mature content, high school ages 16 and older are welcome to attend. Teen VR Programming – In the beginning of September, Director Hochstrasser filled out the Community Health Improvement Fund Grant with St. Luke's to see if we can use to purchase the VR equipment needed to provide programming that will educate teens on best practices with mental health along with an interactive projector for seniors and kids to utilize while in the library. Grant results will be in January 2023.

StoryWalk – Parks & Rec let Director Hochstrasser know that the Boise Board of Realtors might be interested in funding the additional 10 panels, but they also put in a grant request with St. Luke's. Updates will be coming.

D. Recent Monetary Donations:

The Mountain Home Public Library would like to give a special thanks to Richard McKenna student, Carson Sayer. For his Senior Project, he chose to organize a yard sale and donate all the proceeds to the library. The grand total amount of \$403.54 will go towards the purchase of new books to hand out during the Parks & Rec Annual Spooktacular on October 28th.

The Mountain Home Public Library would like to give a special thanks to the Active Learning Center for their donation of \$150.00 that will go towards the purchase of new books to hand out during the Parks & Rec Annual Spooktacular on October 28th. We also had a patron who would like be kept anonymous who donated \$2,000.00 with the request of purchasing the Value Line Investment materials to be added to the library collection. We will also be able to add an additional single use digital access for 1 year which gives patrons the ability to use their library card to access the materials at home. Secretary/Treasurer Venable-Harjo asked what exactly the information is used for. Director Hochstrasser explained that it's paid research on stocks and helps patrons know what best to invest in. Director Hochstrasser mentioned that we can always have the sales rep give a tutorial for anyone interested in the digital site as well.

New Business –

A. **Action Item:** Items removed from the consent agenda

B. **Discussion/Action:** December Holiday Closures

With the December holidays falling on Sundays this year and the city policy states that the observance then falls on the following Monday, could the library board approve the library to be closed on Saturday, Christmas Eve as well as Saturday, New Year's Eve?

Vice Chair Sisson made a motion to approve the closing of the library on Saturday, December 24th and Saturday, December 31st. Trustee Green seconded.

The following vote was recorded.

Chairman Mercado	AYE
Vice Chair Sisson	AYE
Secretary/Treasurer Venable-Harjo	AYE
Trustee Green	AYE

Motion carried.

Director Report –

Old Business

Plumbing – Had to call the plumber again. This is the 5th time this fiscal year. They came out at 5:15pm. Around 7:30pm they had to call the city department due to the distance of the blockage and cleared what they saw on the main pipe. However, the plumbers weren't able to clear it from our end until 9pm. They said paper towels were still being flushed down the toilet.

After talking to the public works department, they mentioned that all the local gas stations switched over to electric hand dryers due to the same problem. I called Master Electric and had them come to analyze what it would take to install electric blowers in all the bathrooms. They said they'd email me with a quote soon.

New Business

September Stats –

of Teen/Adult Circ.: 2,689

of Youth Circ.: 2,524

of items cataloged: 194

of computer sessions: 820

of RA: 3,706

#of items checked IN: 4,422

of items checked OUT: 5,509

of eBooks checked out: 266
of eAudios checked out: 137
of patron visits (door count): 7,311
of notarizations: 4
of proctored tests: 4
of new/ renewed cards: 274
Staff training: ML: 2, MB: 3, MF: 3,
JM: 2, BG: 3, AR: 3, AS: 3, SH: 1
of ILL's requested BY US to bring in for our patrons: TBD
or ILL's requested FROM US to send out to other libraries: 0
Total # of items owned: 55,667
Total # People Booked a Librarian: 4
Number of items found on the shelf not checked in = 3

September is Library Card Signup Month – All non-res cards that were purchased through the Friends of the Library were given away as prizes. We thought it might be something to look at for Family Reading Week in November to encourage more to read and we'll ask the Friends on their thoughts.

D&D One Shot Game – Both sessions have had successful attendance and we have more sessions planned this month. We see this as a regular scheduled program and grateful for dungeon masters to help aid us.

City Podcast – I will be featured on an upcoming episode. If you are interested in listening to the podcast channel, you can find it on Spotify under the title, Mountain Home Stories. The purpose of the podcast is to promote local business, get to know citizens and city leaders, and to appreciate what makes Mountain Home, Mountain Home. I hope to see this as another opportunity to reach patrons who may be unaware of what their public library offers and to encourage them to schedule time to visit.

<https://open.spotify.com/show/54gVvqzRYOYE5f2azPR8fp?si=ce3afd0886cb4d0b>

Here are the questions they asked me.

- You know you are from Mountain Home when...What is a Mtn Home Gem?
- What brought you here / Why Mtn Home?
- What was your path like to becoming a Librarian?
- How have libraries and their services changed over the years?
- What is one thing all Mountain Home residents SHOULD know about the Library?
- What 1 thing could make mtn home better.. Does it need to be better?
- What keeps you here?

Trustee Green added his appreciation for the work the staff put in every day to make the library such a great community center. Director Hochstrasser noted that at the last staff meeting, she reiterated to staff on the importance of keeping up on statistics like reader advisory after they mentioned how much busier it has been the past month. Our stats showcase justification for future staffing needs as well as future state funding.

Adjourn –

With no further business to come before the Board, Trustee Green moved the meeting be adjourned at 5:34p.m. Seconded by Vice Chair Sisson. Motion carried.

Shasta Hochstrasser,
Library Director & Clerk of the Board

Daniel Mercado, Library Board Chair