Privacy Pod

Purpose:

The Mountain Home Public Library makes the Library's Privacy Pod available to the public. This space provides a quiet, private space for teleconference meetings, telehealth appointments, job interviews, short-term study, collaborations sessions, video chat and phone calls.

Pod Use Priority:

- The Privacy Pod fits a maximum of two people only, per reservation.
- The Privacy Pod is only available to minors (ages 0-18) with parental or legal guardian authentication. Only one minor per reservation.
- Reservations are held for 15 minutes after the scheduled start time.

Reservations:

- Available on a first come, first served basis, the pod can also be reserved ahead of time online on the library's website menu labeled Privacy Pod or by calling or visiting the library and asking a staff member to submit a request on your behalf.
- Reservations may be made no more than 2 weeks in advance.
- Patrons can reserve a maximum of 2 hours per reservation.
- Use is limited to 1 reservation per day per patron.
- No more than 2 reservations per week.
- Reservations are available only during library operating hours.

Current Equipment Inventory: (As of September 2023)

- A small table, chairs, and charging outlets.
- Laptop with built-in camera
- Mouse
- Microphone/Webcam
- Large Electronic Display
- Keyboard for Visually Impaired
- Ring Light
- Headset with microphone
- UV Light
- White Noise

Terms and Conditions:

- Groups may not exceed maximum occupancy limits in the reserved space.
- The pod must be returned to the setup and order in which it was found including all trash disposed of and counter wiped. Cleaning supplies are available as needed.
- The library will not cancel existing room use reservations except in weather and emergency situations.
- Meetings may not disturb the normal operations of the library nor pose a safety hazard.
- Groups are responsible for following all policies and procedures.